



CAREER OPPORTUNITY

SPECIAL EDUCATION STATE DIRECTOR (DEPUTY ADMINISTRATOR-TIER III) OFFICE OF SPECIAL EDUCATION NON-STATE SERVICE; TIME LIMITED

Salary Range: \$82,482.00 - \$119,083.00

Salary will be negotiable and commensurate with experience.

The Mississippi Department of Education (MDE) is seeking a State Director of Special Education (Deputy Administrator -Tier III) for the Office of Special Education.

The Board is seeking an exceptional leader with:

- A distinguished record of service as an educational administrator.
- Excellent interpersonal skills and experience with working with local leaders, special needs advocacy groups, and other groups and organizations concerned with special education.
- Up-to-date knowledge of special education issues, emerging trends, and innovations.
- Extensive knowledge of the Individual with Disabilities Education Act of 2004 (IDEA) and how it applies to the daily education of special needs students while meeting compliance with applicable state and federal policies and procedures.
- Understanding of how the state and federal legislative process applies to special education.
- Experience in managing and directing a complex organization and the ability to work with multiple groups, both internally and externally.

RESPONSIBILITIES:

- Plan, administer, and direct the state's special education programs.
- Formulate, interpret, and implement special education policies and procedures.
- Ensure compliance with State and Federal program and fiscal regulations.
- Develop and administer state and federal program budgets.
- Supervise personnel in the Office of Special Education.
- Create networks with a wide range of stakeholders, which includes local school district personnel, elected officials, advisory groups, agencies serving students with disabilities at the local, state, and national level.
- Prepare information and presentations for the State Board of Education (SBE), the Mississippi Legislature, and Commissions.
- Provide public school officials with information regarding effective educational policies and procedures for serving students with disabilities.



- Establish positive working relationship with districts.
- Serve as a member of the Chief Academic Officer’s Leadership Team.
- Complete any additional duties as assigned by the State Superintendent of Education.

SPECIAL QUALIFICATIONS:

This position requires:

- Experience in Special Education and Special Education administration.
- Knowledge of fiscal and programmatic requirements of IDEA policies and regulations.
- History of improving outcomes for students with disabilities.

MINIMUM EXPERIENCE/EDUCATION REQUIREMENTS:

A Master's Degree from an accredited four-year college or university; **AND** nine (9) years in the special experience four (4) years of which must have included line or functional administrative or advanced technical supervision.

APPLY 

- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: August 2, 2022

BENEFITS 

- mdek12.org/OHR/MDE-Employee-Benefits

INQUIRIES 

- Dr. Marla Davis
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