



## DEPUTY ADMINISTRATOR TIER III (STATE CTE DIRECTOR) OFFICE OF CAREER AND TECHNICAL EDUCATION

**Salary Range: \$82,483.00 - \$110,000.00**

Salary will be commensurate with experience.

The Mississippi Department of Education (MDE) is seeking a Deputy Administrator-Tier III (State CTE Director). The Deputy Administrator-Tier III will be responsible for planning, coordinating, and implementing state-wide Career Technical Education (CTE) programs/services in collaboration with business, labor, and postsecondary partners.

### RESPONSIBILITIES:

Duties and responsibilities include but are not limited to overseeing the implementation of Perkins V and state CTE policy, coordinate the efforts of district CTE directors, develop and implement all aspects of the state's CTE instructional programs (curriculum materials, instructional capacity, assessment), and serve as liaison between the department of education, workforce, postsecondary, and other entities that support workforce development in the state.

This position require providing state-wide strategic direction and implementing a progressive vision for the future of state-wide CTE, strong multi-tasking abilities, with demonstrated experience in project management and the coordination of efforts, resources and timeline of multiple staff or entities in completing a project on schedule and to standard, knowledge of integrating secondary programs, including career and technical education, with post-secondary education and workforce development and experience in supervising (6-12) secondary and career and technical educational programs/projects and projects.

### SPECIAL QUALIFICATIONS:

The preferred candidate may require:

- Minimum of five (5) years of experience in an administrative role, preferably district CTE director.
- Clear understanding of Federal (Perkins V) and state laws, rules and regulations governing state-wide career and technical education programs.
- Ability to effectively hire, train, supervise and evaluate staff.
- Skills in compilation and interpretation of data.
- Knowledge of labor market data for program planning.
- Demonstrated ability to development and manage federal and state budgets.
- Excellent computer, verbal, written, and interpersonal skills. Minimum of five (5) years of experience.

### EXPERIENCE/EDUCATION REQUIREMENTS:

A Master's Degree from an accredited four-year college or university; and seven (7) years in the special experience defined below, five (5) years of which must have included line or functional administrative or advanced technical supervision.

OR

A Bachelor's Degree from an accredited four-year college or university; and eight (8) years in the special experience defined below, five (5) years of which must have included line or functional administrative or advanced technical supervision.

### APPLY



- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: Insert Date

### BENEFITS



- [mdek12.org/OHR/MDE-Employee-Benefits](http://mdek12.org/OHR/MDE-Employee-Benefits)

### INQUIRIES



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