# HOW TO ACCESS YOUR TEACHER AND ADMINISTRATOR EVALUATIONS IN SHAREPOINT

1. GO TO <u>https://districtaccess.mde.k12.ms.us/districts/Documents/Forms/AllItems.aspx</u>

Documents	H New	1 Upload 🛛 🔁 Sync	¢	Share M			
Documents	Dist first	Explorer View ••• Find	a file				
Pictures							
Lists	✓ 🗅	Name			Modified By	Checked Out To	Title
Tasks		District Shared Documents		ecember 7, 2009	Cliff Triplett		
Discussions		sd9999	/.	December 4, 2009	Cliff Triplett		
Surveys		dist2560	<b>L</b>	April 1, 2010	Cliff Triplett		
Carryover Survey	<ul> <li>Image: Image: Ima</li></ul>	dist2481		April 1, 2010	Cliff Triplett		
Site Content		dist3475		April 1, 2010	Cliff Triplett		
🖻 📢 Announcements	-	dist3681		April 1, 2010	Cliff Triplett		
📰 Carryover Survey		dist3605		April 1, 2010	Cliff Triplett		
Documents     DIST0450		dist2561		April 1, 2010	Cliff Triplett		
b 📕 dist1774		dist2562		April 1, 2010	Cliff Triplett		

#### 2. CLICK ON YOUR DISTRICT FOLDER.

### 3. NOW CLICK ON THE "EVALUATION" FOLDER INSIDE YOUR DISTRICT FOLDER.

FootPrints - MDE Network St	uppo 🗙 🚺 Documents	× 🕒 My Meeti	ngs - Zoom	×   +				- 0	$\times$
$\leftrightarrow$ $\rightarrow$ $C$ $$ districtant	ccess.mde.k12.ms.us/districts/Docum	nents/Forms/AllItems.aspx	?RootFolder=%2F	districts%2FDocuments%	2Fsd9999&Folder	CTID=0x0120008	416EB01 🕁	2	:
SharePoint						۵	? Tamala R	. Matthews	•
BROWSE FILES LIBRARY							🗘 SHARE	FOLLOW	
MISSISSIPPI DEPARTMENT OF EDUCATION Touring a bright form for every dial	MDE ORS Staff <b>District Ac</b> Documents ©	cess Healthy Schools	Federal Program	s Public Relations	Accountability	Accreditation	Career and Techr	ical Education	n
Documents	🕂 New 🏦 Upload 🧲	🕇 Sync 🛛 🖓 Share	More						
Documents	Dist first Evolorer View ***	Find a file							
Pictures	-								
Lists	✓ 🗋 Name		nodified	Modified By	Checked Out To	Title			
Tasks	ARRA Documents Dro	pbox	December 4, 2	009 🗌 Cliff Triplett					
Discussions	Old District Secure File	es 🖉 🚽	March 31, 2010	Cliff Triplett					
Surveys	SIG		April 13, 2010	Cliff Triplett					
Carryover Survey	Application		June 14, 2010	Cliff Triplett					
Site Content	💼 KPMG ARRA	eports	August 1, 2011	Cliff Triplett					
📢 Announcements	💼 Evaluation 🦲		April 22, 2014	Thomas Vaughn					
Carryover Survey	DETAIL Summary Repo	ort 2012-2013	April 7, 2014	System Account					
Documents	SBAC		••• May 14, 2014	System Account					
DIST0450	Folder 2		February 19, 20	15 🗆 Cliff Triplett					
dist1808	ORS		October 10, 20	19 🗌 Joshua Huwe					
▷ 📕 dist1844	Reimbursement of Ind	lustry Certification	November 12.	2019 🗆 Tamala R. Matthe	ews				
▷ 🛑 dist1975	Reimbursement of Ac	celerated Assessments	November 13.	2019 🗆 Tamala R. Matthe	ws				
▷ 💼 dist2444	Children First Annual I	Report		11 Cliff Triplett		Children First A	nnual Report		
▷ 🗾 DIST2445	Construct of the Annual of		OCCODER 21, 20			Contenent 1130 PA	and the point		+
E $\wp$ Search		D 🗄 🌍 🔚	💽 🤹	🚾 <i>ø</i> j		^	🛎 (î. I	1:03 PM 6/22/2020	5

### 4. CLICK ON THE "PGS\_IMPORT" FOLDER.



## 5. CLICK ON THE "2020EVAL" FOLDER.



6. INSIDE THE 2020EVAL FOLDER, YOU WILL FIND THE "TEACHERS" AND "ADMINISTRATORS" FOLDERS. ALL NECESSARY DOCUMENTS ARE IN THESE FOLDERS.

	INATHE		wouned	иючшей бу	CHECKED OUL IO	nue
	Teachers	•••	6 days ago	🗌 Tamala R. Matthews		
	Administrators	•••	6 days ago	🗌 Tamala R. Matthews		

Drag files here to upload