



April 29, 2019

Greetings!

Allow me to introduce you to the Mississippi Association of School Personnel Administrators (MASPA). MASPA is the state affiliate of the American Association of School Personnel Administrators, better known as AASPA. Our organization focuses on the human resources aspect of school administration in our respective school districts and is a dedicated group of statewide volunteers.

I wanted share that we will be conferencing June 18-21, 2019, in beautiful Biloxi, MS at the Golden Nugget. I have attached our schedule of breakout sessions for your review. You will quickly notice the quality of programming we have lined up for our sessions. We operate "a conference within a conference" in association with the Mississippi Association of Secondary School Principals (MASSP).

If you have a person on your staff that is assigned human resources responsibilities, please share this information with them and allow them to attend. You will not be disappointed in the information that will be brought back and can easily be implemented in your school district. Feel free to contact me with any questions you may have at (601) 499-0725 and visit the link at <http://www.massp.net/> to review the full agenda and schedule of events.

Sincerely,

Mrs. Shay Williamson, Ed.S.

Director of Human Resources

Madison County Schools



# SAVE THE DATE

## A N N U A L

# SUMMER

**JUNE  
18-21  
2019**

**2019 MSASPA  
CONFERENCE**

**151 BEACH BLVD. BILOXI, MS**

**GOLDEN NUGGET BILOXI**

**Get the scoop on the latest trends in HR!!!**

Best practices in HR from State and National leaders, legal updates, and much more. For more information and registration visit [www.massp.net](http://www.massp.net).

Contact Elizabeth Christian: 662-241-7400 or

Shay Williamson: 601-499-0800 for more details.

Registration and Total Cost: \$460.00 before May 25, 2019

after May 25, 2019- Total Cost is \$560.00

Seating is limited

Sponsored by: American Fidelity, Fisher, Brown, Bottrell Insurance and Frontline Education.

## **Sessions for the 2019 Summer Conference**

### **MSASPA Breakout Sessions**

#### **Get the Scoop!**

**Tuesday**—Welcome and General Session Dr. Adolph Brown

- “Like Groups” MSASPA Chapter Meeting
- Dinner Reception (Heavy Hors d’oeuvres)

**Wednesday**—8:00 am-9:30 a.m. Breakfast General Session with Mr. Jim Keith and Mr. John Hooks breakout

9:40 am – 10:40 am MSASPA *Mrs. Shay Williamson* Madison County Schools. Welcome and introductions of MSASPA who we are and what we do! Attendees will establish a network of new colleagues and share best practices in human resource. From confidentiality agreements for employees to sound Improvement Plans--we’ve got you covered!

10:40 am to 10:55 am Visit with Vendors

11:00-12 noon AASPA *Mrs. Beth Dalton*. Kildeer District 96 in Buffalo Grove, Illinois has been nationally recognized for its work as a professional learning community. This presentation will review the changes made by the human resources department to facilitate and support PLC practices.

#### **Luncheon and Awards ceremony 12 noon-1:30 pm**

- Breakout 1:55 pm – 2:55 pm *Mr. John Hooks*, Adams and Reese. Sexual Harassment, Investigations, MS Code of Ethics, and Plans of Improvement/Nonrenewals
- Breakout 3:05 pm – 4:05 pm *Mr. Chris Wooten* Lamar County School District. From posting positions to new employee orientation; the hiring process plays an important role in setting the tone of expectations in your district. This session will leave participants with ideas about employee handbook necessities and beyond that set everyone up for success.
- “Like Groups” Debrief the Day

#### ***Dinner on your own and explore Biloxi***

**Thursday**—General Session 8:00 am-9:00 am

- 9:15 am-10:15 am *Mr. Brian Johnson*, Fisher Brown Bottrell. FMLA/Workman’s Compensation
- 10:30 a.m.-11:30 a.m. *Ms. Jill Newell* Madison County Schools. Reading, writing, arithmetic and RESPONSE – this session will focus on the awareness of presenting a positive mental outlook to your employees and the overall success of your students.

Participants will leave this session with practical ideas and awareness of mental health needs of employees and importance of pre-planning

***Lunch and Dinner—Explore Biloxi and Lunch on your own***

**Friday—General Session with *Mr. David Lee* 8:15 am-9:30 am**

- 9:30 am-10:45 am PERS-updates for current employees and retirement options
- 10:45 am-11:45 am “Like Groups Debrief

Door Prizes

12 noon Conference concludes